

## Labrador Christian Youth Camp

### Job Description: Kitchen Personnel

#### A. Requirements

- 1) Submit application form to LCYC.
- 2) Submit to interview (in person or by phone).
- 3) Provide job-related references.
- 4) Provide Police Records Check.
- 5) Be of postsecondary age or adult.

#### B. Responsibilities

- 1) Report to Program Director.
- 2) Participate in staff training.
- 3) Supervise all food services including outdoor cooking and day/overnight trip.
- 4) Plan menus, with staff and camper food allergies/dietary requirements in mind.
- 5) Order and purchase of food and supplies in consultation with Program Director.
- 6) Receive and store food and supplies appropriately.
- 7) Keep purchasing receipts for Camp Treasurer.
- 8) Prepare, serve, and supervise cleanup of three meals per day for a maximum 40-45 staff and campers.
- 9) Meet and maintain necessary sanitary/food/safety standards in kitchen and dining area.
- 10) Supervise occasional kitchen help effectively.
- 11) Participate in evaluation process and make recommendations for future camps.

#### C. General

- 12) Maintain a working relationship with other staff.
- 12) Maintain Christian standards at all times by example, language, and behaviour.
- 13) Possess emotional stability to put campers' needs ahead of personal desires.
- 14) Possess a genuine love for and understanding of children/youth.